

# MAHARAJA SURAJMAL INSTITUTE

Recognised by UGC u/s 2 (f), NAAC 'A' Grade Accredited  
(Affiliated to Guru Gobind Singh Indraprastha University)

C-4, Janak Puri, New Delhi- 110058, Phones : 011- 45656183, 45037193  
E-mail : principalmsi@yahoo.co.in, Website : msijanakupuri.com



Ref. No.: MSI/2023/11/163

Dated : 30/01/23

The competent committee has been pleased to constitute a 'Grievance Redressal committee, MSI for the Academic Session 2020 comprising of the following members to address the grievances of students, parents, faculty etc. related to MSI

1.	Dr. Alka Mittal Associate Professor Department of Business Administration & Commerce Maharaja Surajmal Institute New Delhi-110058	Convenor
2	Deputy Director (Ex-officio) Prof. (Dr. ) Harish Singh Professor Department of Business Administration & Commerce Maharaja Surajmal Institute New Delhi-110058	Ex-officio
3	Ms. Kusum Gill (Co-convenor) Assistant Professor Department of Education Maharaja Surajmal Institute New Delhi-110058	Co- Convenor
4	Ms. Monika Sehrawat Assistant Professor Department of Business Administration & Commerce Maharaja Surajmal Institute New Delhi-110058	Member
4	Mr. Surajpal Chauhan Assistant Professor Department of computers applications Maharaja Surajmal Institute New Delhi-110058	Member
5	Mr. Yashkant Teotia Assistant Professor Department of Business Administration & Commerce Maharaja Surajmal Institute New Delhi-110058	Member
6	Varnika Jain Enrollment No 11021201719 Ph. No. 7678438751- BBA II Shift	Student Representative
7	Naman Kalra Enrollment No 13721201719 Ph. No. 8384083635 BBA II Shift	Student Representative
8	Yashmit Jain Enrollment No 05014901820 Ph. No. 9289294029 BBA I Shift	Student Representative



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Ref. No.:.....

Dated : 30/01/23.....

9	Aishani Verma Enrollment No 05014901820 Ph. No. 9289294029 BBA I Shift	Student Representative
10	Harshit Ahlawat Enrollment No 02921202020 Ph. No. 8766360319- BCA II Shift	Student Representative
11	Anshita Yadav Enrollment No 01221202020 Ph. No. 8076537429 BCA II Shift	Student Representative
12	Mayank Kalra Enrollment No 11014901719 Ph. No. 9958078758- BCA I Shift	Student Representative
13	Mitali Enrollment No 11014901719 Ph. No. 7678438751- BBA II Shift	Student Representative
14	Akriti Yadav ,E no 3214902121, ph 9811346603- B,Ed	Student Representative
15	Gaurav Kumar, Eno 7614902121, ph 9654928976	Student Representative

Prof.(Dr.) H. S. Rawat  
(Director)

20/12/23

**Maharaja Surajmal Institute**

**Meeting of Student's Grievance Redressal Committee**

A Meeting of Student's Grievance redressal Committee was held on 20th Dec 2022 @12 Noon regarding a Grievance from one student of MBA Department naming Akshit Jain against another student Aditya Oberoi of MBA Section 1B which stated that he was assaulted physically by Aditya & his friends in the College Premises. Considering the seriousness of the matter, Meeting was called & held in MBA block where following members were present:

1. Dr. Kusum Gill (Co convener, Online Students Grievance Redressal Committee)
2. Mr Surajpal Chauhan (Member)
3. Mr Yashkant Teotia (Member)
4. Dr Sarita Chaudhary - HOD (MBA)

Committee went through the grievance & Guardian's of these two student's were called to settle the Dispute for whatsoever reasons it arised & both the student were given strict warning of Suspension if any such involvement is found in future. Any such Indiscipline will be dealt Strictly & parent's of both students given their Consent on that.

Prof (Dr). Harish Sinh  
Director, MSI

To

Director,

Maharaja Surajmal Institute

Sir,

I, AKSHIT JAIN, resident of BL-64, West Shalimar Bagh, Delhi-88, I am currently pursuing MBA from your prestigious college, hereby writing to inform you that a student from your college, ADITYA OBEROI, studying in MBA 1B, S/O AJAY OBEROI resident of B-7, Takshilla Apartment, IP Extension, Delhi-110092 ( Ph No.- 9319113262) has gruesomely assaulted me, dislocated my left shoulder, hairline fracture in my nose and deep cuts, bruises and swelling below my eyes and on nose. The matter started on 9<sup>th</sup> Dec, 2022 when he harassed me in our college's washroom and grabbed me by my collar threatening that he will injure and kill me because he was a boxer, later on he goes on to tell his friends and mates that 'Akshit will not be alive'. Afterwards i.e. yesterday (13<sup>th</sup> Dec, 2022) at around 3:30 p.m., the incident broke out in the ground in front of MSI. I went to the ground to play with my friends, he was there too. he confronted me and I talked to him regarding the threats of beating and killing me he was spreading in the college to my fellow mates. Firstly, both of us were just casually walking and trying to solve the matter but out of nowhere he just threw his fist on my face and punched me on my left eye. My vision got blurry but he still goes on to punch me 15-20 times, He possibly hit me with a sharp object leading to deep cuts and injuries on my nose and below my eyes. He then continued to punch and hit me on my chest and shoulder so hard that my left shoulder dislocated. During the entire incident, He was again threatening to kill me but when my friend (Divyansh) tried to stop Aditya, his two friends (Angeet singh and Sourav Negi) grabbed him and soon the three of them ran away from the scene.

I request you to take necessary action against them.

BEST REGARDS,

AKSHIT JAIN

(MBA 1B)

Akshit

9654757354

FATHER'S NAME

SACHIN JAIN.

Sachin Jain

9810175137

Grievance/discipline committee

for n.a.

H/Wat  
19.12.22



# JANAK NURSING HOME

Regd. with Directorate of Health Services, Delhi Govt. (No. 242)

**FULLY COMPUTERISED LAB, X-RAY, E.C.G, ULTRASOUND**

C-4 F/1, Janak Puri, New Delhi - 110058

Medical Superintendent

**Dr. (Mrs.) Kamal Singhal**

Mob. : 9810638222

Physician & Chest Specialist

**Dr. S.C. Singhal**

MD, M CCP (USA)

Obs. & Gynaecologist

**Dr. (Mrs.) Kamal Singhal**

MBBS, DGO

**Dr. Aparna Singhal**

MBBS, DGO, DNB

**Dr. Rakesh Taneja**

MBBS, MS

Orthopaedic Surgeon

**Dr. Kamal Parwal**

MBBS, MS

Surgeon

**Dr. Arun Gupta**

MBBS, MS

**Dr. Naveen Jain**

MBBS, MS

Cardiologist

**Dr. V. S. Issar**

MBBS, MD (Medicine)

Pediatrician

**Dr. Dinesh Goel**

MBBS, MD

**Dr. Rashmi Grover**

MBBS, MD

Radiologist

**Dr. Sumit Singhal**

MBBS, MD

**Dr. P. K. Sethi**

MBBS, MD

E.N.T. Surgeon

**Dr. B.K. Agarwal**

MBBS, MS

Dated : 13/12/2022

for

Mr. Akshit

40% tall

2

(1) Tab. Flexom (4w)

✓ ✓ ✓

(2) Tab. Cefixime (500)

Lt Shoulder

(3) Tab. Cefixime (500) Daily

more

(4) Tab. Rantac

(1) X-Ray  
(2) X-Ray

usingher 5 days

For Appointment : 8595332146

Not for medical/legal purpose.



# The Joint Specialist

## Dr. Punit K. Jain

M.B.B.S., M.S. (Ortho), D.N.B. (Ortho), M.C.H. (Ortho),  
Advance Trauma Course AO (Switzerland), DMC-15374  
Fellowship of Joint Replacement Surgery & Arthroscopy  
SENIOR CONSULTANT ORTHOPAEDIC &  
JOINT REPLACEMENT SURGEON



HOSPITAL

Unit Head & Principal Consultant  
Fortis Hospital, Shalimar Bagh

Sports Injuries, Arthroscopy, Joint Replacement,  
Complex Fractures & Trauma, Deformity Correction etc...

### Dr. Jain Ortho & Gyne Clinic

3J-68, West Shalimar Bagh, Delhi-110088

Near Jaspal Kaur Public School)

Note : Take Club Road on Monday

Name : AKSHIT JAIN (21y, Male)

Phone : 798204032

ID : H-6132

Address : bc-69 shalimar bagh delhi 110088

Timings :

Morning : 10:00 a.m. to 1:00 p.m. { with appointment }  
Evening : 5:00 p.m. to 8:00 p.m. { Mon. to Sat. }

Sunday Morning & Holiday with appointment only

For Appointment : [www.dr.punitjain.in](http://www.dr.punitjain.in) / 9311597232

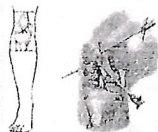
For Emergency Contact : +91 8860337212

Date : 13-Dec-2022

#Visit : 1

### Arthroscopy

दूरबीन द्वारा  
जोड़ो का ऑपरेशन



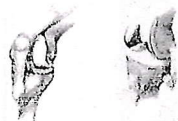
### Complaints:

- H/O ASSULT TODAY AROUND-3.3. PM AT JANAKPURI
- PT TOOK INITIAL TREATMENT AT JANAK NURSING HOME - JANAKPURI
- GOT X RAYS FROM OUT SIDE
- PT PRESENTED TO MY CLINIC AT 6 PM WITH SEVERE PAIN LEFT SHOULDER WITH NASAL BLEED

Notes: X ray left shoulder -- anterior shoulder dislocation -- in procedure room - CLOSE REDUCTION LEFT SHOULDER DONE WITH SHOULDER IMMOBILISATION DONE  
ASD OF NASAL BRIDGE DONE  
CHECK X RAY --OK  
INJ TT GIVEBN OUTSIDE

PAST HISTORY: NO H/O DM /HT / CAD/ DRUG ALLERGY

### Joint Replacement



Medicine	Dosage	Timing - Freq. - Duration	
1) TAB. BRT/ ENZOFLAM CT	1 — 1 — 1	After Food - Daily - 5 Days	8 — 2 — 10
Composition : TRYPSIN-CHYMOTRYPSIN 100000 AU			
2) NEORELAX MR / ACENEC MR 4MG TAB	1 — 0 — 1	After Food - Daily - 7 Days	9 — 9
Composition : ACECLOFENAC 100 MG + PARACETAMOL 325 MG + THIOLCHOLCHOSIDE 4 MG			
3) CAP. ODEPEE-D/ PAN D	1 — 0 — 0	Empty Stomach - Daily	6 AM .
Composition : DOMPERIDONE 30 MG + PANTOPRAZOLE 40 MG			
4) TAB. ZOCEF 500MG	1 — 0 — 1	After Food - Daily - 5 Days	— x 5
Composition : CEFUROXIME 500 MG			

### Advice:

CT SHOULDER IMMOBILISATION FOR 7 DAYS

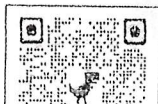
Assessment: REFER TO GOVT HOSPITAL FOR MLC  
REFER TO ENT SPECIALIST FOR NASAL INJURY  
F/U AFTER 7 DAYS IN CLINIC WITH APPOINTMENT

Rx

### Complex Fracture



APPOINTMENT



To Director

Maharaja Surajmal Institute

Subject :- Apologizing for sharing opinions on unofficial groups.

Sir/Ma'am,

I, Aman Verma of course BBA (B&I) Shift 1, third year is writing this apology letter for sharing my opinions on unofficial college whatsapp group. Though, I don't feel the courtesy or need to do this ~~but~~ because I feel like I have not done anything wrong. But, I respect my teachers and guides and they advised me to do apology for the same. It was an act of some fellow mates of my course who wanted to defame or disrupt my image in the teachers's perspective. Still, I feel like I must apology for the inconvenience my teachers had to go through for such actions of mine.

Thank You

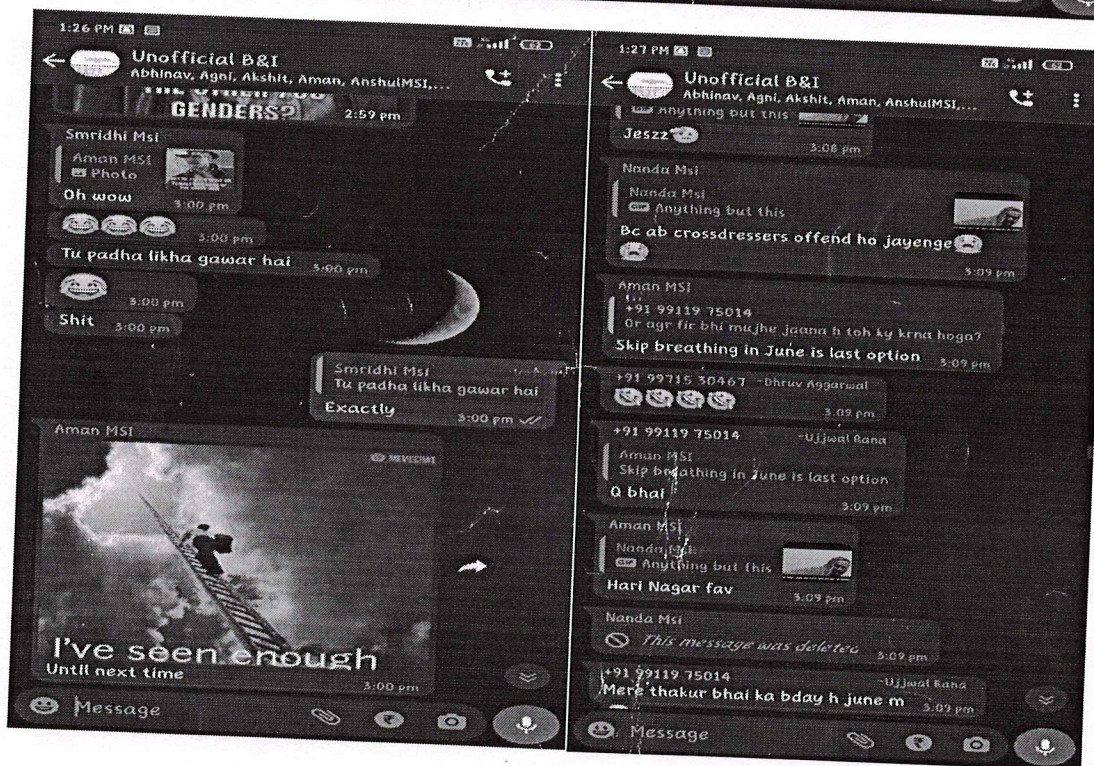
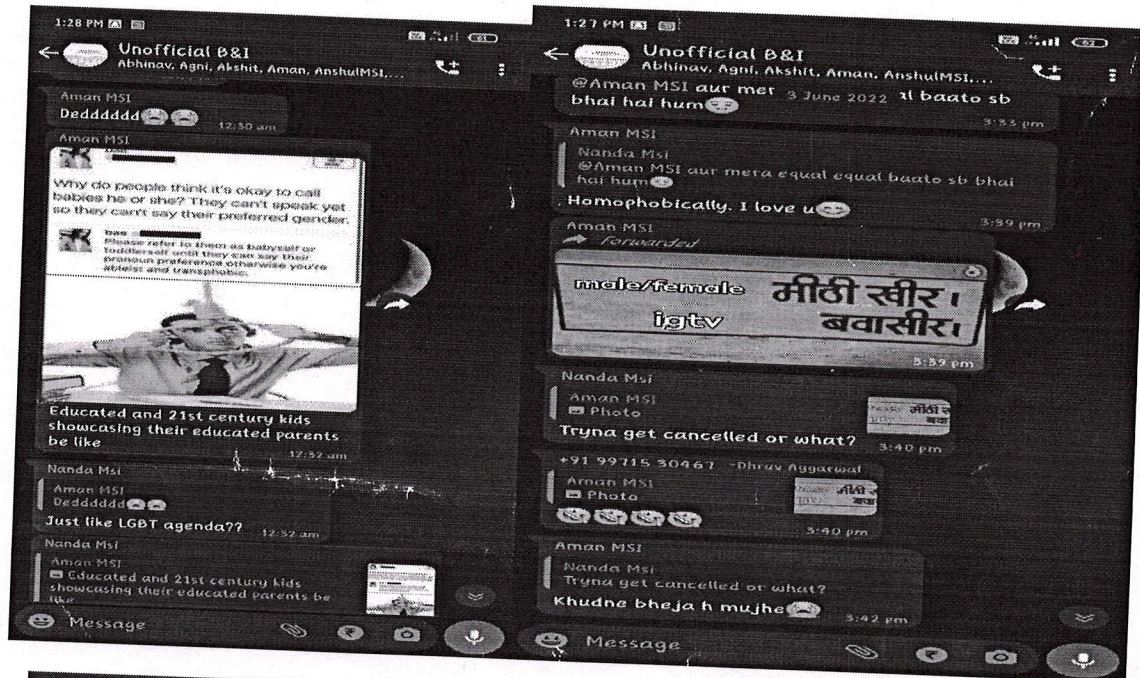
Yours Obiediently

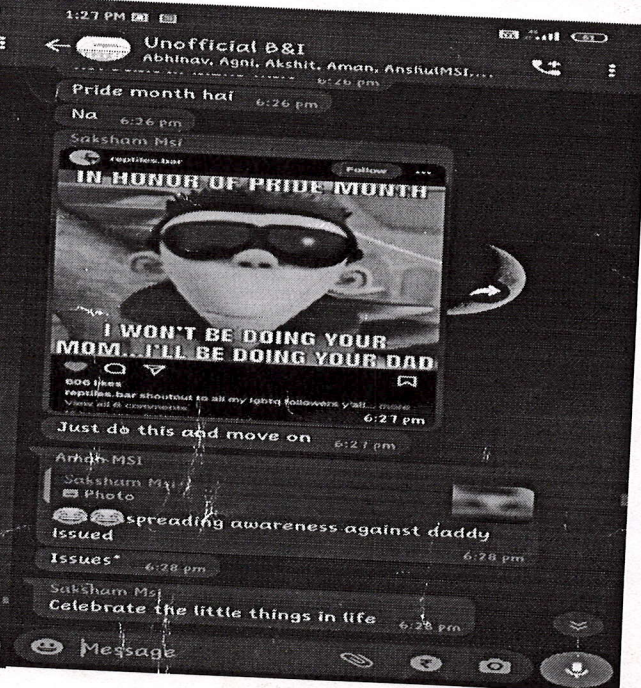
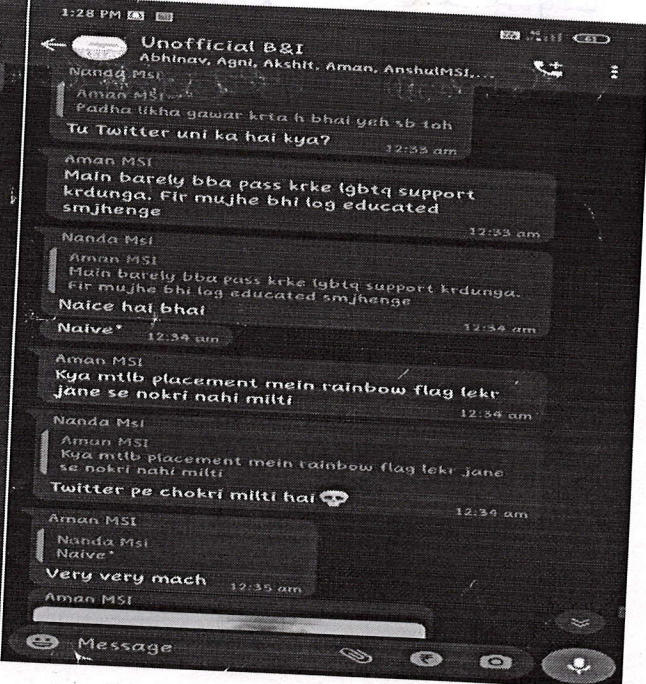
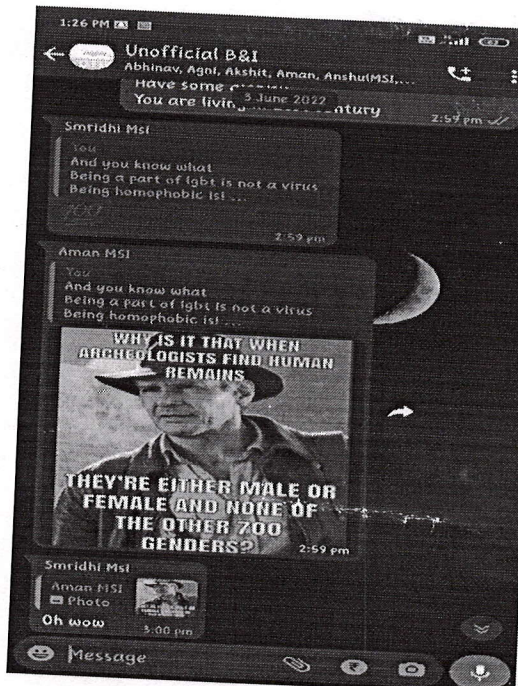
Aman

Aman Verma (BBA B&I Shift 1 Student)



Parents Sign.





Aman  
Rishab

The  
Grievance Cell

MAMARAJA SURAJMAL INSTITUTE

JANAKPURI

Dt- 14<sup>th</sup> JUNE 2022

Subject :- Addressing the Complaint made.

Dear Sir/Mo'am,

As to all the allegations/complaints that were made regarding me, I'd like to say that everyone in the institution is carrying more wisdom than I do and if anyone feels like I've done anything wrong I'd like to put forward my apologies.

I don't wish to drag this forward and won't be writing any statement regarding anyone.

Yours Sincerely

RISHABH NARAYAN

Principal

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Respected Director,

Maharaja Surajmal Institute

C4 JanakPuri , New Delhi-110058

Subject : Resolution of canteen timing issue for BCA Section A students

We are writing to inform you that the problem regarding the canteen timing for BCA students has now been resolved. We would like to thank you for your attention to this matter and for taking swift action to address our concerns.

As you may be aware, BCA students have been facing difficulties in accessing the canteen during lunch hours due to the limited timing allocated to us. This has caused a lot of inconvenience for us, as we have had to rush through our meals or miss them altogether in order to attend classes on time.

However, we are pleased to inform you that the canteen management has now extended the timing for all students. We are now able to access the canteen throughout the day without any hassle, and this has greatly improved our overall experience on campus.

We would like to express our gratitude to the canteen management and Dr. Neetu Anand Ma'am for their cooperation in this matter, and to you for your support in helping to resolve this issue. We are confident that this positive outcome will benefit all BCA students and contribute to a better learning environment on campus.

Thank you again for your attention to this matter.

Sincerely,

Anuj Verma (Class Representative - BCA 6A)

On behalf of BCA Students.



The Director,  
Maharaja Surajmal Institute,  
C4, Janakpuri, New Delhi

Date - 20th May, 2022

Subject - Inconvenience caused due to the sudden change  
in the canteen schedule.

Respected Ma'am,

We are writing a letter on behalf of BCA Morning Shift (Section A) to express the major problems we are facing due to the change in schedule of canteen timings.

Multiple students including myself live alone and do not have parents or guardians in Delhi to provide a lunch box and hence we are dependent on the canteen for our breakfast and lunch. Moreover the canteen is also our only means of rehydrating in the scorching summer by purchasing packaged mineral water and juices. Very often our lunch break gets deducted due to a special lecture and we are allowed 30 minutes of lunch afterwards but due to the canteen being closed we have to spend the rest of the day hungry.

We would request you to kindly look into this matter and would be very grateful if the canteen went back into its normal schedule.

Thanking You,  
Students of BCA  
(Morning Shift - Section A)

Attested / Prof. Harish Please Submit  
a report. how much  
time extended for  
Students Pichit R  
20/5/22

Respected Ma'am,  
As many students are living in PG and will have their  
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Fax : 91-11-25528116 E-mail : principalmsi@yahoo.co.in

Website : msi-ggsip.org

Ref No. MSI/2022/69/215

Date : 26-05-2022

The Joint Registrar  
Affiliation Branch  
Guru Gobind Singh Indraprastha University  
Sector-16 C, Dwarka  
Delhi-110058

**Subject: Status of compliance of Students Grievance Redressal Committee**

Respected Sir,

This is with regard to compliance regarding Students Grievances Redressal Committee. In this connection we hereby submit the status of compliance in respect of Students Grievance Redressal Committee of MSI as under:

S.NO	Name of Affiliated college/ Institute		Compliance done
1.	Maharaja Surajmal Institute C-4, Janak puri, New Delhi-110058	Compliance with direction to place University's Students's Grievance Redressal Committee's constitution and availability on website prominent public place on campus	Yes
2		Compliance with direction of university to constitute Students's Grievance Redressal Committee which includes a nominated students representative	Yes
(a &b).		Mechanism for Elections	Yes
(c )			
3(a)		Compliance with respect to direction of university to engage the services of medical practitioner including specifically a psychologist and a professional student counselor for regular consultation with students within the premises of such college/ institution	Yes
3(b)		Availability of Counsellor in terms of days and timings	Yes Dr. Vanita Anand- Full time Counsellor Dr. Loveleen Malhotra- Monday and Wednesday from 10am to 12 am
3( c )		Ensure discrete access in terms of location and infrastructure of medical practitioner's clinic within college premises	Yes (Medical room available in the Premises)

Thanking You,

Your Faithfully

*Dr. Alka Mittal*  
Dr. Alka Mittal  
(Convenor)

1 and 2(a & b)

# Duly Constituted Grievance Redressal Committee

## MAHARAJA SURAJMAL INSTITUTE

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Website : msi-ggsip.org

Ref No. MSI/2021/367/163

Date : 6/5/2021

'Grievance Redressal committee, of MSI for the Academic Session 2021-22 comprises of the following members to address the grievances.

S.No.	Name of the Member	
1.	Dr. Alka Mittal Associate Professor Department of Business Administration & Commerce Maharaja Surajmal Institute New Delhi-110058	Convenor
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Prof.(Dr.) Rachita Rana  
(Director)

MSI



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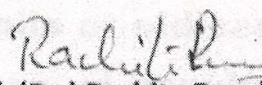
Website : msi-ggsip.org

Ref No. MSI/2021/367/163

Date : 6/5/2021

## Online Student Grievance Redressal Committee

1. Dr. Alka Mittal(Convenor)
2. Deputy Director Ex- officio
3. Dr. Kusum Gill (Co-Convenor)
4. Ms. Monika Sehrawat
5. Mr. Surajpal Chauhan
6. Mr. Yaskant Teotia
7. Elected Student Representatives of each Dept

  
(Prof. (Dr.) Rachita Rana)  
Director

Copy to : All Concerned  
Website Incharge

CC: Notice Board

# Grievance Redressal Committee Available on

Website

Grievance Redressal Committee - X +

msjanakpuri.com/grievance-redressal-and-welfare-committee/

Apps Proctor Sign up for Facebook

Page 1/2 Zoom 100%

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		Co-Convener

Internal Complaint Committee  
Internal Committee for Students with Disabilities  
Committee for Students of Minority  
Students Grievance Form  
Section 4(1)(b) of RTI Act, 2005  
All Committees


Type here to search

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Students Grievance Form - Mah... X +

msjanakpuri.com/students-grievance-form/

Apps Proctor Sign up for Facebo...

 **Maharaja Surajmal Institute**

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Rated as Category 'A+' by SFRC & 'A' by JAG Govt. of NCT of Delhi  
Recognised U/s 2(f) of UGC Act

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as A.Y. 2021-2022. Issuance of Degree of BCA and BED programme. Updated notice regarding issuance of degree of BBA (Gen), (Bn) and B.Com. and Library Dues Central Government

**Students Grievance Submission Form**

First Name \*

Last Name \*

Email Address \*

Phone Number \*

**Quick Links**

- Anti Ragging Committee
- Grievance Redressal Committee
- Internal Complaints Committee
- Internal Committee for Students with Disabilities
- Committee for Students of Minority
- Students Grievance Form

Type here to search

31°C Haze 17:01 24-05-2022

# Grievance Redressal Committee on Notice Boards



## Maharaja Surajmal Institute

C-4 Janak Puri, New Delhi-110058

### Student Grievance Redressal Mechanism

The Grievance Redressal Cell (GRC) aims to look into the complaints lodged by any student and redress it as per requirement. The students can state their grievance regarding any academic and non-academic matter within the campus through the online and grievance/suggestion box. The institution aims at solving the grievances of the students within stipulated time.

#### Objectives of Grievance Redressal Committee

- To uphold the dignity of the College by ensuring strife free atmosphere in the College through promotion of cordial Student-Student relationship and Student-teacher relationship
- To develop an organizational framework to resolve grievances of students and other stakeholders
- To institute a monitoring mechanism to oversee the functioning of grievance redressal policy to enlighten the students on their duties and responsibilities to access benefits due under the

#### Mechanism of redressal

- The students can file the complaints personally through teachers/through suggestion box/through online portal on institute website
- Grievance Redressal Committee address the complaint received by conducting meetings with the concerned stakeholders
- Summary of the discussion on Grievances are recorded and any actions and expectations to be implemented are agreed upon.
- Any further suggestion are taken from the competent Authority

#### Contact Information:

Maharaja Surajmal Institute, C-4 Janak Puri, New Delhi-110058

Ph:+911145656183

Form Link for filing Grievance-<https://www.msijanakupuri.com/students-grievance-form>

3(a) Counsellor Appointment

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Fax: 91-11-25528116 E-mail: principalms@yahoo.co.in

Website: msr-qpai.org

01.01.2020

Ref No: 25/01/2020/MSR/Coun/01

Date

Ms Loveleen Malhotra  
RZ-1034, Khushi Run Park,  
Om Vihar, Okhla Nagar, ND-110059  
9990900442


Sir/Madam,

With reference to your letter and subsequent to our discussion, we are pleased to offer you the position of Clinical Psychologist on the following terms and conditions:-

1. You will be appointed on contract basis initially for two days per week during teaching days of Academic Session and subject to your performance, aptitude and attitude, the term of contract may be extended further.
2. You will be paid @ Rs. 1000/- (Rupees One Thousand only) per hour for providing your professional services as Clinical Psychologist to students and faculty / staff members of the Institute as per time table.
3. You are required to perform the duties related to your field for the benefit of students and faculty / staff members.
4. You will maintain absolute confidentiality in respect of students' interaction and follow ethics of clinical psychology.
5. You will maintain record registers of the cases.
6. You will be liable and responsible for taking care of the clinical psychology of the students and staff.
7. You are to report to the Director for your day-to-day activities.
8. Your appointment is subject to approval by the Governing Body of Maharaja Surajmal Institute.
9. In case you wish to quit the responsibility of post accepted by you, you will have to give advance intimation of 15 days and vice versa by Institute.
10. In case of misconduct, indiscipline on your part, your services are liable to be terminated immediately.
11. You are required to submit photocopies of your documents related to qualifications, experience, Aadhar, PAN Card etc.
12. Submit Medical Certificate of your medical fitness from MBBS Doctor.

If the above clauses are accepted to you, please join your duties immediately.

Yours faithfully,

  
(Prof. Rachita Rana)  
Director

## **Maharaja Surajmal Institute**

### **Counselling Report**

**2021-22**

A three tier system is followed in Maharaja Surajmal Institute for the counselling needs of students.

#### **Level 1**

Academic/personal problems of students are catered to by Mentor teachers of respective departments (BBA, BCA,B.Com) and School Incharges (B.Ed)

#### **Level 2**

Students can take counselling from the Institute counsellor.

Dr Vanita Anand

Phone -9871147280

#### **Level 3**

Students can avail services of Psychologist on Call.

Dr Loveleen Malhotra

Phone-9990900442

**In the session 2021-22, the data of counselling is as follows:**

No of students Counselling	58
No of Teachers Counselling	2
No of Special Counselling Lectures/workshops/webinars held	3

**Four Special Counselling Lectures/workshops/webinars were held:**

Date	Dept	Title	Total No of Students Attended
Aug 31, 2021	B.Ed.	We All Can Be Mentally Healthy	56
Oct 14, 2021	B.B.A.	Stress Management Webinar	92
Dec 10, 2021	B.Ed.	Mental Health talk	87
Feb 5, 2022	B.Com.	Stress Management Webinar	37

Payment Voucher

No. : 246

Dated : 5-May-2022

Particulars	Amount
Account : Honorarium Expenses	60,500.00
Less: TDS on Professional	(-)6,050.00

Through :

BOI-A/c No. 602310210000031

On Account of :

Ch no. 406372 Paid to Lovleen Malhotra,  
Counsellor Phychologist Total Hour 60.3 Hour  
@ 1000/- from 23.02.2022 to 27.04.22.

Amount (in words) :

Rupees Fifty Four Thousand Four Hundred  
Fifty Only

₹ 54,450.00

Receiver's Signature:

Authorised Signatory

Ph. No. : 9990900442

The competent committee has been pleased to constitute a 'Grievance Redressal committee, MSI for the Academic Session 2020 comprising of the following members to address the grievances of students, parents, faculty etc. related to MSI

1.	Dr. Alka Mittal Associate Professor Department of Business Administration & Commerce Maharaja Surajmal Institute New Delhi-110058	Convenor
2	Deputy Director (Ex-officio) Prof. (Dr.) Harish Singh Professor Department of Business Administration & Commerce Maharaja Surajmal Institute New Delhi-110058	Ex-officio
3	Ms. Kusum Gill (Co-convenor) Assistant Professor Department of Education Maharaja Surajmal Institute New Delhi-110058	Co- Convenor
4	Ms. Monika Sehrawat Assistant Professor Department of Business Administration & Commerce Maharaja Surajmal Institute New Delhi-110058	Member
4	Mr. Surajpal Chauhan Assistant Professor Department of computers applications Maharaja Surajmal Institute New Delhi-110058	Member
5	Mr. Yashkant Teotia Assistant Professor Department of Business Administration & Commerce Maharaja Surajmal Institute New Delhi-110058	Member
6	Varnika Jain Enrollment No 11021201719 Ph. No. 7678438751- BBA II Shift	Student Representative
7	Naman Kalra Enrollment No 13721201719 Ph. No. 8384083635 BBA II Shift	Student Representative
8	Yashmit Jain Enrollment No 05014901820 Ph. No. 9289294029 BBA I Shift	Student Representative
9	Aishani Verma Enrollment No 05014901820 Ph. No. 9289294029 BBA I Shift	Student Representative
10	Harshit Ahlawat Enrollment No 02921202020 Ph. No. 8766360319- BCA II Shift	Student Representative
11	Anshita Yadav Enrollment No 01221202020 Ph. No. 8076537429 BCA II Shift	Student Representative
12	Mayank Kalra Enrollment No 11014901719 Ph. No. 9958078758- BCA I Shift	Student Representative
13	Mitali Enrollment No 11014901719 Ph. No. 7678438751- BBA II Shift	Student Representative
14	Akriti Yadav, E no 3214902121, ph 9811346603- B,Ed	Student Representative
15	Gaurav Kumar, Eno 7614902121, ph 9654928976	Student Representative

**The Joint Registrar**  
**Affiliation Branch**  
**Guru Gobind Singh Indraprastha University**  
**Sector-16 C, Dwarka**  
**Delhi-110058**

**Subject: Status of compliance of Students Grievance Redressal Committee**

Respected Sir,

This is with regard to compliance regarding Students Grievances Redressal Committee. In this connection we hereby submit the status of compliance in respect of Students Grievance Redressal Committee of MSI for the Academic session 2020-21 as under:

S.NO	Name of Affiliated college/ Institute		Compliance done
	Maharaja Surajmal Institute C-4, Janak puri, New Delhi-110058	Compliance with direction to place University's Students's Grievance Redressal Committee's constitution and availability on website prominent public place on campus	Yes
		Compliance with direction of university to constitute Students's Grievance Redressal Committee which includes a nominated students representative	Yes
		Compliance with respect to students' regarding problems in timely submission and other related problems during the online end term examinations of the students and action taken by the institute in timely information to the university	Yes
		Compliance with respect to students' regarding problems in timely submission of fee because of Covid-19 pandemic . Institute allowed the students submit the fee as per their convenience and fine on late payment was completely waived off	Yes
		Compliance with respect to direction of university to engage the services of medical practitioner including specifically a psychologist and a professional student counselor for regular consultation with students within the premises of such college/ institution	Yes

Thanking You,

Your Faithfully

**Dr. Alka Mittal**  
(Convenor)

**Prof.(Dr.) Rachita Rana**  
(Director)

**The Joint Registrar  
Affiliation Branch  
Guru Gobind Singh Indraprastha University  
Sector-16 C, Dwarka  
Delhi-110058**

**Subject: Status of compliance of Students Grievance Redressal Committee**

Respected Sir,

This is with regard to compliance regarding Students Grievances Redressal Committee. In this connection we hereby submit the status of compliance in respect of Students Grievance Redressal Committee of MSI as under:

S.NO	Name of Affiliated college/ Institute	Maharaja Surajmal Institute C-4, Janak puri, New Delhi-110058	Compliance done
	1.	Compliance with direction to place University's Students's Grievance Redressal Committee's constitution and availability on website prominent public place on campus	Yes (Annexure- I)
	2(a &b).	Compliance with direction of university to constitute Students's Grievance Redressal Committee which includes a nominated students representative	Yes (Annexure-II)
	(c )	Mechanism for Elections	Yes
	3(a)	Compliance with respect to direction of university to engage the services of medical practitioner including specifically a psychologist and a professional student counselor for regular consultation with students within the premises of such college/ institution	Yes
	3(b)	Availability of Counsellor in terms of days and timings	Yes Dr. Vanita Anand ( full time counselor) Dr. Laveleen( Monday and Wednesday from 10:00 am to 12:00)
	3( c )	Ensure discrete access in terms of location and infrastructure of medical practitioner's clinic within college premises	Yes (Medical room available in the Maharaja Mahendra Pratap Hostel)

Thanking You,

Your Faithfully

**Dr. Alka Mittal  
(Convenor)**



Kusum Gill &lt;kusumgill@msjanakpuri.co

**Fwd: Fw: Compliance of directions of Hon'ble High Court in matter of Writ Petition No. 793/2017 (Courts on its own motion in Suicide Committed by Sushant Rohilla)**

1 message

**Alka Mittal** <alkamittal@msjanakpuri.com>  
To: Kusum Gill <kusumgill@msjanakpuri.com>

Wed, May 25, 2022 at 10:32

----- Forwarded message -----

From: **Prof. Rachita Rana** <director@msjanakpuri.com>  
Date: Mon, May 23, 2022, 6:53 PM  
Subject: Fwd: Fw: Compliance of directions of Hon'ble High Court in matter of Writ Petition No. 793/2017 (Courts on its own motion in Suicide Committed by Sushant Rohilla)  
To: Alka Mittal <alkamittal@msjanakpuri.com>

For necessary compliance

----- Forwarded message -----

From: **MSI Janakpuri** <principalmsi@yahoo.co.in>  
Date: Mon, May 23, 2022, 18:48  
Subject: Fw: Compliance of directions of Hon'ble High Court in matter of Writ Petition No. 793/2017 (Courts on its own motion in Suicide Committed by Sushant Rohilla)  
To: Prof. Rachita Rana <director@msjanakpuri.com>, Seema Seedhar <seemaseedhar@msi-ggisp.org>, Prof. Harish Singh <deputydirector@msi-ggisp.org>

Sent from Yahoo Mail on Android

----- Forwarded message -----

From: "Ggsip University" <affiliationbranch123@gmail.com>  
To: "registrar@aimt.ac.in" <registrar@aimt.ac.in>, "AIE Army Institute of Education" <aiedelhi@gmail.com>, "theacms@live.in" <theacms@live.in>, "Director BCII-HMCT" <director@bciihmt.ac.in>, "Director BCIIIT" <director@bcii.ac.in>, "Director BCIP" <director@bcip.ac.in>, "sbcssts@chandivalaestate.org" <sbcssts@chandivalaestate.org>, "Director BCIPS" <director@bcips.ac.in>, "bpitindia@yahoo.com" <bpitindia@yahoo.com>, "BV-College Of Engineering-New Delhi" <cpj.chs@gmail.com>, "info@awadh.org.in" <info@awadh.org.in>, "Dr. R. S. Singh" <registrar@dspsr.in>, "Delhi Institute of Advanced Studies DIAS" <dias@dias.ac.in>, "info@delhitechnicalcampus.ac.in" <info@delhitechnicalcampus.ac.in>, "director@dme.ac.in" <director@dme.ac.in>, "mohit gupta" <guptamohit\_11@yahoo.com>, "info@delhitechnicalcampus.ac.in" <info@delhitechnicalcampus.ac.in>, "Guru Nanak College Of Education Puriabi Bagh" <gncedelhi@yahoo.com>, "GNIM" <Gnim\_it@yahoo.co.in>, "GRDCE" <grdced@yahoo.co.in>, "Rominder Randhawa" <gtbtdr@gmail.com>, "gtbit@rediffmail.com" <gtbit@rediffmail.com>, "Director HMRTM"

<hmritmdirector@gmail.com>, "Ideal Institute" <ideal\_institute2@rediffmail.com>, "Institute" <institute@isiconline.org>, "Rachita Rana" <director@iitmipu.ac.in>, "ITM" <director@iitmipu.ac.in>, "contact@jimsindia.org" <contact@jimsindia.org>, "Jims Chairman" <chairman@jagannath.org>, "KALKA GROUP" <kg\_agroup.delhi@yahoo.com>, "KR COLLEGE" <krcollege@krcollege.in>, "director ldims" <director.ldims@gmail.com>, "laxmi batra" <lbbon@rediffmail.com>, "MAI" <mainstrohini@yahoo.co.in>, "Director@maims.ac.in" <director@maims.ac.in>, "neelam\_sr@yahoo.com" <neelam\_sr@yahoo.com>, "Satvir Deswal" <savtrdeswal@hotmail.com>, "Yahoo!" <principalmsi@yahoo.co.in>, "director" <director@msi.in>, "Mahavir Swami Institute of Technology" <msit2015@gmail.com>, "bmf\_2@rediffmail.com" <bmf\_2@rediffmail.com>, "merbs" <merbs@meri.edu.in>, "MBS School of Planning and Architecture" <mbsarchitecture@gmail.com>, "Dhanraj Singh" <pmc\_coll@yahoo.com>, "Periyar Management and Computer College, Delhi" <pmccdelhi@gmail.com>, "swarupamitra@rediffmail.com" <swarupamitra@rediffmail.com>, "Jyotsna Sinha" <jyotsnasinha05@gmail.com>, "RDias RDias" <admin@rdias.ac.in>, "Santharidass College" <santharidasscollege@gmail.com>, "S.G.T.B. I.M.I.T." <sgbtinit@hotmial.com>, "SRI RAM INSTITUTE OF TEACHER EDUCATION" <info@site.in>, "Shri Krishna C E" <conssdelhi@gmail.com>, "Director Reha" <directorrehab@technia.in>, "st Lawrence" <slcg@stlawrence.in>, "College of Nursing St. Stephen's Hospital" <colp\_vditd@yahoo.com>, "Karnal Institute" <karnalinstitutehighereducation@gmail.com>, "director management" <director@bmiel.net>, "director@bmiel.net" <director@bmiel.net>, "deepa.chugh@nhil.in" <deepa.chugh@nhil.in>, "Dr Geetika Dutta" <principal.blmce@bvbdelhi.org>, "VITS GZB" <directorvits@gmail.com>, "director@bmiel.net" <director@bmiel.net>, "Ahera-Baghpai (U.P)" <gopichand\_society@yahoo.in>, "Kcdeepak@yahoo.co.in" <info@united.ac.in>, "Sant Gopichand Education & Welfare Society" <gopichand\_society@yahoo.in>, "Kcdeepak@yahoo.co.in" <info@united.ac.in>, "Madhu Julka" <mbicem0101@yahoo.com>, "Director Pjmer" <registrarpjmer@gmail.com>, "Rajnish Chauhan" <principal.shmc@yahoo.com>, "Dr. BSA Medical College" <bsamchdelhi@gmail.com>, "Registrar" <residentialcollege@gmail.com>, "M.D.National Instt of Yoga" <mdny@yahoo.co.in>, "NIMH Regional Centre" <nimhrc86@gmail.com>, "anita satia" <dir12scert@gmail.com>, "Arvind Kumar" <arvind.kr@gmail.com>, "Jyoti bagla" <jyotibagla.d@gmail.com>, "principal vmnc" <principalvmncsh@gmail.com>, "COLLEGE OF NURSING HRH" <sonhrf@gmail.com>, "School of Nursing Kasturba Hospital" <nursingschoolkh@gmail.com>, "kasturbahospitaldmc@gmail.com" <kasturbahospitaldmc@gmail.com>, "RAVINDRA KUMAR DEWAN" <rk.dewan@nitrd.nic.in>, "lip delhi" <lipdelhi@ip-in.com>, "Director CNBC" <directorcnbc@gmail.com>, "palani krishnamoorthy" <additionaldirector.pkrn@gmail.com>, "parul srivastav1@gmail.com" <parul.srivastav1@gmail.com>, "hundurao@mod.nic.in" <hindurao@mod.nic.in>, "info.sbit@gmail.com" <info.sbit@gmail.com>, "SBIT Sonepat" <info@sbit.in>, "Ajinih Nrc" <ajinihnr@gmail.com>, "info@dbt.in" <info@dbt.in>, "Vikas Rao Vadi" <vikasvadi@gmail.com>, "chairman.gnitgroup@gmail.com" <chairman.gnitgroup@gmail.com>, "director@gnitpu.in" <director@gnitpu.in>, "VIPS Official" <vipssedu@vips.edu>, "vipstc@vips.edu" <vipstc@vips.edu>, "SIRFORT INSTITUTE" <sims.rohini@gmail.com>, "chairperson@ndimdelhi.in" <chairperson@ndimdelhi.in>, "Dr Sanjay Kumar" <director@adgimdelhi.ac.in>, "jimsyk@jagannath.org" <jimsyk@jagannath.org>, "Cc: jims@vsnl.com" <jims@vsnl.com>, "jimsyk@jagannath.org" <jimsyk@jagannath.org>, "DIRD Holambi" <dircollege456@gmail.com>

Sent: Mon, 23 May 2022 at 5:35 PM

Subject: Compliance of directions of Hon'ble High Court in matter of Writ Petition No. 793/2017 (Courts on its own motion in Suicide Committed by Sushant Rohilla)

Sir/Madam,

Please provide the following information regarding your College/ Institute's Status of Compliance with directions of the Hon'ble High Court of Delhi passed in Orders dated 08.03.2019, 17.05.2019, 24.05.2019, 12.07.2019 and 23.08.2019 in the matter of Courts on its own motion in Suicide Committed by Sushant Rohilla | Writ Petition (Criminal) No. 793/2017:-

# 1. Direction 1:

- (a) Publish information regarding constitution of availability of Student Grievance Redressal Committee ("SGRC") on website and brochure and prominent public place on campus.

## 2. Direction 2:

- (a) Constitute SGRC.
- (b) Appoint one elected student representative on the SGRC (or a nominated student representative until the said college/institution can hold the requisite elections for the said position).
- (c) Describe Mechanism for election.

## 3. Direction 3:

- (a) Engage the services of medical practitioner(s), including specifically a Psychiatrist and/ or a Psychologist and/ or a Professional Student Counselor for regular consultation with students within the premises of such colleges/institutions.
- (b) Indicate Availability in terms of Days and Timing.
- (c) Ensure discrete Access in terms of Location and Infrastructure of medical practitioner's clinic within college premises.

You are requested to kindly provide the above information pertaining to your institute alongwith supporting documents expeditiously and latest by 26/05/2022 (Thursday), as the matter is pending before the Hon'ble High Court of Delhi and the date of intimation of your compliance is to be produced before the Hon'ble Court.

**THIS MAY BE TREATED ON TOP PRIORITY / IN TIME BOUND MANNER. PLEASE NOTE NON-COMPLIANCE WILL ATTRACT STRICT ACTION AS PER THE GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY ACT, 1998.**

2, 11:18 AM

MAHARAJA SURAJMAL INSTITUTE Mail - Fwd: Compliance of directions of Hon'ble High Court in matter of Writ Petition No. 793/2017 (Court's order in S. J. de C. Committee v. S. J. de C. Committee)

Affiliation Branch,

GGSIU, New Delhi

Meharaj's Sruyamal Institute  
Dept of Education

04.05.2022

This is w.r.t. the grievances of students who were absent in Internal Practical Viva Sem IV on 28<sup>th</sup> April.

Following are Exam Committee's recommendations:

1. Students having medical conditions may be allowed to give online practical exam to their concerned teacher:

a) Amanpreet Kaur

b) Komal Tannar

2. Students who had medical conditions previously, but are now well, may appear offline on May 5, 2022 (as the last date to complete the Internal marks is May 6 as decided by Exam Convenor, Exam Committee, MSI).

a) Mansi Satti

3. Student who has child care issues may appear offline on May 5 - the department may provide her a room to cater to child's needs.

a) Abhishasha

Mukesh may be called to appear offline on May 5, 2022.

Snigdha - Contacted her parents - they would like to request for online viva.

Shweta - Acknowledged the mail but no reason or request given.

Student verbally accepted to appear on 14/05/22. A decision subject to her appearance on 14/05/22.

10/5/22

SN No. 10/5/22  
Pravishin  
Ganesh  
for internal  
appeal  
Richa 6/5/22

Prof. H. S. Rao  
Prof. H. S. Rao  
Prof. H. S. Rao



Vanita Anand &lt;vanitaanand@msijanakpuri.com&gt;

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**Regarding internal practical exam.**

2 messages

**anu Gautam** <anu01314902120@msijanakpuri.com>

Mon, May 2, 2022 at 7:18 PM

To: Vanita Anand &lt;vanitaanand@msijanakpuri.com&gt;, Poonam Beniwal &lt;poonambeniwal@msi-ggsip.org&gt;, Poonam Beniwal &lt;poonambeniwal@msijanakpuri.com&gt;, Vanita Anand &lt;vanitaanand@msi-ggsip.org&gt;

Good evening ma'am,

This is to inform you that I couldn't attend the internal practical exam as I work in bank as Assistant Manager in Gorakhpur . The distance between Gorakhpur and Delhi is about 830 KM. So, it was not possible for me to attend the exam.

But I am interested in giving the external exams.

All my documents of job is attached with this mail.

Kindly do the needful.

Regards

Anu Gautam

B.Ed

01314902120

 **1. Noc.pdf**  
4170K


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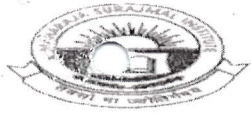
**Vanita Anand** <vanitaanand@msijanakpuri.com>

Wed, May 4, 2022 at 9:38 AM

To: Savita Dalal &lt;savitadalal@msijanakpuri.com&gt;

[Quoted text hidden]

 **1. Noc.pdf**  
4170K



Vanita Anand &lt;vanitaanand@msijanakupuri.com&gt;

**Fwd: To take permission for doing job along with B.Ed course.****Poonam Beniwal** <poonambeniwal@msijanakupuri.com>

Wed, May 4, 2022 at 9:13 AM

To: Vanita Anand &lt;vanitaanand@msijanakupuri.com&gt;, Savita Dalal &lt;savitadalal@msijanakupuri.com&gt;, Monika Singh &lt;monikasingh@msijanakupuri.com&gt;

for necessary action please.

----- Forwarded message -----

From: **Poonam Beniwal** <poonambeniwal@msijanakupuri.com>

Date: Fri, Feb 4, 2022 at 6:58 PM

Subject: Re: To take permission for doing job along with B.Ed course.

To: anu Gautam &lt;anu01314902120@msijanakupuri.com&gt;

Cc: Prof. Rachita Rana &lt;director@msijanakupuri.com&gt;

Dear Anu,

This is to inform you that you should follow ordinance 11 in all respect for your B.Ed program affiliated to GGSIPU as it is a two year regular course.

Institute will adhere to all the norms as applicable. Therefore, you are advised to give your assessments/evaluation/practicals etc accordingly.

Regards

Dr. Poonam Beniwal

HOD, Education.

On Tue, 21 Dec 2021, 22:15 anu Gautam, &lt;anu01314902120@msijanakupuri.com&gt; wrote:

Respected Ma'am,

I am a student of B.Ed 2nd year. Recently I got selected in Baroda UP Bank as Probationary Officer, and I have been posted in Gorakhpur, Uttar Pradesh.

Kindly allow me to do job along with the B.Ed course.

Regards,

Anu Gautam

01314902120

B.Ed