

Maharaja Surajmal Institute
BBA (Gen) V-C (E)

S. No.	Faculty	Subject	Attributes	Total Points	Maximum Points	Points in %	Average %
1	Dr. Dimpay Sachar	P&OM Faculty	Subject Knowledge(A)	45	50	90.00%	84.33%
			Communication Skills(B)	41	50	82.00%	
			Interactive approach and clear	41	50	82.00%	
			Cover all topics(D)	43	50	86.00%	
			Punctuality in taking classes(E)	39	50	78.00%	
			Control over the class(F)	44	50	88.00%	
2	Dr. Bhoomika Saroha	SM Faculty	Subject Knowledge(A)	45	50	90.00%	86.67%
			Communication Skills(B)	42	50	84.00%	
			Interactive approach and clear	43	50	86.00%	
			Cover all topics(D)	44	50	88.00%	
			Punctuality in taking classes(E)	44	50	88.00%	
			Control over the class(F)	42	50	84.00%	
3	Ms. Vishakha Mann	GST Faculty	Subject Knowledge(A)	45	50	90.00%	90.00%
			Communication Skills(B)	47	50	94.00%	
			Interactive approach and clear	44	50	88.00%	
			Cover all topics(D)	46	50	92.00%	
			Punctuality in taking classes(E)	46	50	92.00%	
			Control over the class(F)	42	50	84.00%	
4	Ms. Kanika Chaudhary	IT Faculty	Subject Knowledge(A)	41	50	82.00%	79.67%
			Communication Skills(B)	41	50	82.00%	
			Interactive approach and clear	41	50	82.00%	
			Cover all topics(D)	38	50	76.00%	
			Punctuality in taking classes(E)	40	50	80.00%	
			Control over the class(F)	38	50	76.00%	
5	Dr. Beena Devi	ED Faculty	Subject Knowledge(A)	44	50	88.00%	90.00%
			Communication Skills(B)	43	50	86.00%	
			Interactive approach and clear	47	50	94.00%	
			Cover all topics(D)	47	50	94.00%	
			Punctuality in taking classes(E)	47	50	94.00%	
			Control over the class(F)	42	50	84.00%	


Convenor (Students Feedback Committee), MSI

Director, MSI

Director
Maharaja Surajmal Institute
C-4, Janakpuri, New Delhi-110058




BBA - LLB

BBA-LLB

S. No.	Faculty	Subject	Attributes	Total Points	Maximum Points	Points Scored in %	Average Percentage %
1	Dr. Kirti Dahiya	Law of Torts & Consumer Protection subject faculty.	Subject Knowledge(A)	47	50	94.00%	95.00%
			Communication Skills(B)	50	50	100.00%	
			Interactive approach and clear doubts(C)	46	50	92.00%	
			Cover all topics(D)	46	50	92.00%	
			Punctuality in taking classes(E)	47	50	94.00%	
			Control over the class(F)	49	50	98.00%	
2	Ms. Pooja Sangwan	Constitutional Law -I Faculty	Subject Knowledge(A)	44	50	88.00%	84.33%
			Communication Skills(B)	41	50	82.00%	
			Interactive approach and clear doubts(C)	37	50	74.00%	
			Cover all topics(D)	41	50	82.00%	
			Punctuality in taking classes(E)	50	50	100.00%	
			Control over the class(F)	40	50	80.00%	
3	Ms. Mahima Sharma	Law of Contract -II faculty.	Subject Knowledge(A)	47	50	94.00%	86.67%
			Communication Skills(B)	38	50	76.00%	
			Interactive approach and clear doubts(C)	38	50	76.00%	
			Cover all topics(D)	45	50	90.00%	
			Punctuality in taking classes(E)	48	50	96.00%	
			Control over the class(F)	44	50	88.00%	
4	Dr. Nidhi Dahiya	Indian Legal History faculty.	Subject Knowledge(A)	48	50	96.00%	96.00%
			Communication Skills(B)	50	50	100.00%	
			Interactive approach and clear doubts(C)	47	50	94.00%	
			Cover all topics(D)	49	50	98.00%	
			Punctuality in taking classes(E)	49	50	98.00%	
			Control over the class(F)	45	50	90.00%	
5	Dr. Kirti Dahiya	Legal Research and Moot Court faculty	Subject Knowledge(A)	47	50	94.00%	94.67%
			Communication Skills(B)	50	50	100.00%	
			Interactive approach and clear doubts(C)	46	50	92.00%	
			Cover all topics(D)	47	50	94.00%	
			Punctuality in taking classes(E)	45	50	90.00%	
			Control over the class(F)	49	50	98.00%	
6	Ms. Chanchal Phore	Financial Management faculty	Subject Knowledge(A)	50	50	100.00%	98.67%
			Communication Skills(B)	50	50	100.00%	
			Interactive approach and clear doubts(C)	50	50	100.00%	
			Cover all topics(D)	50	50	100.00%	
			Punctuality in taking classes(E)	50	50	100.00%	
			Control over the class(F)	46	50	92.00%	
7	Ms. Shubhrika Pansari	English-II : Language ,Law and Literature (Indian) faculty	Subject Knowledge(A)	50	50	100.00%	97.67%
			Communication Skills(B)	50	50	100.00%	
			Interactive approach and clear doubts(C)	50	50	100.00%	
			Cover all topics(D)	47	50	94.00%	
			Punctuality in taking classes(E)	50	50	100.00%	
			Control over the class(F)	46	50	92.00%	

MAHARAJA SURAJMAL INSTITUTE
DEPARTMENT OF COMMERCE (Morning & Evening)

ACTION TAKEN REPORT
(Academic Year: 2022- 2023)
For Odd Semester (August- December, 2022)

S. No.	Name of the Committee	Name of the Faculty	Student's Problem	Action Taken	Signature
1	Library Committee	Ms. Priyanka	The book issue system of library is inefficient and most of the times required books are not available. Library could contain a lot more course related books. Library should have more availability of referred books. Library should have more contextual books which are more imperative to students. And sometimes wifi/system in library doesn't work which hinders in issuing of books.	New Course-related books according to syllabus is in process to be recommended to Library staff. Internet Connectivity has been improved & all systems have been updated. All other related issues are conveyed to Library staff for the smooth functioning.	
2	Repair & Maintenance Committee	Ms. Priyanka	Systems in Labs are not working most of the time. Canteen is fine but a sitting area should be added. Infrastructure is poor as the fans and lights in most of the classroom just do not work and we have to take classes in heat and improper lighting. Proper classes could be allotted for the courses with proper working fans, lights and ACs. Appoint someone for the dusting of classrooms.	We identified the reasons and are working to safeguard it from similar outage in the future. Suggestions are forwarded to concerned authorities and plans are being prepared for improvement in all spheres.	
3	Placement Committee	Mr. Yashkant Teotia	Not good placements.	The placement team is making top priority to ensure ample opportunities are shared with students on continuous basis. Students are contacted on regular basis but the response is bleak and don't follow college placement policy. We provide clarity to the students regarding placement policies. The concerned cell is making efforts for good placements & internships.	

4	Preplacement, Industrial Visits & Educational Tours Committee	Dr. Sarita Rana	Preplacement sessions must be qualitative. Industrial visits must be there and educational tours must be organized.	Industrial & Educational Visits are being organized every year. More visits are in queue for the upcoming new academic session.	<i>Dr. Sarita</i>
5	Mentor-Mentee/ Counselor/ Psychologist Support/ Co-curricular/ Extracurricular/ Sports	Ms. Chetna Grewal	As we all are suffering from more than enough Mental stress and pressures from various aspects of life, we believe there should be an appointment of active Student Counseling Committee, from which we can interact and clearly sought out our problems, get expert advices, feel free and relaxed. There is no sharing of information by the concerned faculty.	There is already a three-tier counseling system in the institute and mentor-mentee sessions are also being conducted. From now onwards, the concerned faculty member will inform the students on continuous basis.	<i>Chetna</i>
6	Attendance & Action Taken Committee	Ms. Priyanka	Attendance should be recorded and conveyed on continuous basis.	Daily attendance is recorded by each faculty teaching their respective subjects & Compiled attendance of every month also along with course coverage & action taken subsequently by each faculty.	<i>Priyanka</i>
7	Alumni Committee	Ms. Pooja Dabas	More Alumni lectures should be conducted.	The faculty members are in touch with the passed out students and in future, more interactive sessions with the Alumni will be conducted.	<i>Pooja</i>

Preeti Malik

Dr. Preeti Malik
HOD- Department of Commerce (Shift-I & II)

Feedback Action Taken Report Jan- June 2023

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Maharaja Surajmal Institute

C-4, Janakpuri, New Delhi-110058

(Affiliated to Guru Govind Singh Indraprastha University, Delhi)

PROGRAM EXIT
FEEDBACK FORM

(You can fill out this form only once)

MSI Program Exit Student Feedback Form (Jan-June 2023)

Note : MSI seeks your valuable feedback in different areas for further improvements in the college system. Your responses will be kept confidential. Please choose any one of the options for each statement that best describes your response.

Student Details

* Indicates required question

1. Program Name *

Mark only one oval.

☐ BBA (Gen)

☐ BBA (B&I)

☐ BCOM (H)

☐ BCA

☐ B.Ed

☒ Law

☐ MBA

2. Name of the Student *

3. Enrollment Number *

Program Exit Feedback Form

Maharaja Surajmal Institute
Program Exit Feedback Analysis Jan-Jun 2023
BBA (Gen) Department

Criteria	Excellent	Good	Satisfied	Unsatisfied
Infrastructure facility (Labs/ Wi-fi/ Classrooms) provided by the Institute.	28	44	43	13
Co-curricular and extra-curricular activities (Clubs & Societies, Social outreach activities- NSS) organized/provided by the Institute.	32	49	31	16
Sports facility provided by the Institute	37	37	38	16
Medical facility provided by the Institute	24	41	48	15
Cafeteria/ Hostel & Mess facility provided by the Institute	29	48	33	18
Library & Book Bank facility provided by the Institute	41	48	31	8
Industrial visits / tours organized by the Institute	45	41	36	16
Pre-Placement & Placement guidance and support provided by the Institute	33	44	36	15
Mentor-Mentee /Counselor/ Phycologist support available in the Institute	39	40	33	16
Relevant information & navigation links provided on the college website by the Institute	37	48	30	13
Parent Teacher Meeting (PTM) conducted by the Institute	35	44	38	11
Academic environment provided by the Institute	41	51	25	11
Support provided by the Institute during Online Examination	48	50	24	6
Theoretical & practical aspects of the course curriculum covered by the faculty	41	50	27	10
E-Resources (Subject Notes & other materials) provided by the faculty in the library	38	51	25	14
Teachers use and provide a variety of teaching learning material and modern technologies while teaching	40	49	25	14
Periodical assessments conducted by the Institute as per schedule	42	50	27	9
Rate your overall experience at the Institute	35	52	31	10

PROGRAM
ANALYSIS

Semester Exit Form

MSI Semester Exit Student Feedback Form - Google Forms

Semester for

Student Details

* Required

1. Course *

Mark only one oval.

☐ BBA (Gen)

☐ BBA (B&I)

☐ BCOM (H)

☐ BCA

☐ B.Ed

2. Semester *

Mark only one oval.

☐ Ist

☐ IInd

☐ IIIrd

☐ IVth

☐ Vth

3. Section *

Mark only one oval.

☐ A

☐ B

☐ C

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FACULTY
FORM A

(You can fill out this form only once)

Faculty Feedback Form (Academic Year: Aug 2022-June 2023)

* Indicates required question

1. Name of the faculty : *

2. Mobile : *

3. Department of the faculty : *

Mark only one oval.

☐ BBA

☐ BCom (H)

☐ BCA

☐ B.Ed

☐ Law

☐ MBA

Maharaja Surajmal Institute

Faculty Feedback Analysis Aug 2022-June 23

FACULTY F
ANALYSIS A

Criteria	Excellent	V Good	Good	Satisfied	Unsatisfied
1) Infrastructure facility provided by the Institute for teaching learning	39	31	12	6	0
2) Sports & Medical facility provided by the Institute	31	33	15	9	0
3) Cafeteria & Mess facility provided by the Institute	33	25	20	10	0
4) Number of prescribed & reference books available in the Library.	53	21	8	6	0
5) The course's objectives and outcomes are well-defined and apparent.	58	16	8	6	0
6) The conceptual and practical components of the course are well balanced.	56	17	9	6	0
7) Conduct of tests and examinations with complete coverage of all curriculum units as per GGSIPU	61	14	8	6	0
8) Academic flexibility to explore new and innovative teaching approaches.	46	27	7	8	0
9) Institute's environment is stimulating w.r.t. faculty development	47	23	10	8	0
10) Institute provides adequate support to faculty members for upgrading their skills and qualifications.	52	17	12	7	0
11) Institute provides adequate support for projects and research facilities.	48	23	11	6	0
12) Transparent governance process for grievances redressal	52	20	9	7	0
13) Institute pays faculty salaries on time.	61	15	6	6	0
14) Vacations /leaves are granted as per GGSIPU	56	17	8	7	0

Sample Form

Maharaja Surajmal Institute

Google Form
(online)**Maharaja Surajmal Institute**

C-4, Jarakpuri, New Delhi-110058

(Affiliated to Guru Govind Singh Indraprastha University, Delhi)

(You can fill out this form only once)

BBA (Gen) IInd Semester (M & E) Faculty Feedback from Students (Jan-June 2021)

The purpose of this feedback is to further improve the performance of the faculty with your cooperation. Kindly play the role of a counselor rather than that of a judge. Your assessment should be unbiased and objective.

* Required

1. A) Course, Semester, Section, Shift *

Mark only one oval.

- ☐ BBA (Gen) II-A (M)
- ☐ BBA (Gen) II-B (M)
- ☐ BBA (Gen) II-C (M)
- ☐ BBA (Gen) II-A (E)
- ☐ BBA (Gen) II-B (E)
- ☐ BBA (Gen) II-C (E)

2. B) Choose your Class Coordinator *

Mark only one oval.

- ☐ Dr. Jasbir Singh
- ☐ Ms. Priyanka Dhaka
- ☐ Ms. Neha Mathur
- ☐ Dr. Itti Hooda
- ☐ Dr. Abheynder Singh
- ☐ Dr. Anamika Rana

Sample Form